Checklist C type visa application documents

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| --- | --- | --- |
| Applicant`s surname, first name | | |
| Planned date of entry into Bulgaria | | |
| Purpose of visit | | |
| Application form filled in and signed | Yes | Missing |
| Valid passport that:   1. is valid for at least three months after the date of departure from Bulgaria 2. has at least two empty pages; 3. was issued no more than 10 years ago |  |  |
| Copy of the personalized page of the passport and previous visas |  |  |
| Travel/health/accident insurance consistent with the European Union Visa Code with minimum medical coverage of 30 000 euro or equivalent in another currency (Applicants must present an insurance policy) |  |  |
| Flights reservation |  |  |
| Proof of employment, e. g. letter from the company stating continuing employment after a period of leave, the duration of the vacation, etc.  If the applicant is a student – registration letter from the school/college/university |  |  |
| **Minor (under 18) applicants:**   * Unabridged birth certificate * Application form signed by both parents * Copies of parents` passports   Whenever any of the parents is not travelling with child/ children, he/she must submit a written verified declaration of consent (affidavit) that the child/ children may travel to Bulgaria unaccompanied or accompanied by a third person. |  |  |
| Bank statement for the last 3 months  For credit cards – bank letter stating available funds and that the card is endorsed for use overseas  \* 50 euro, or equivalent in another currency, per day |  |  |
| FOR PRIVATE AND BUSINESS VISIT – invitation by the host – should be verified by the police and a notary in Bulgaria, and a copy of it |  |  |
| FOR TOURISM – Pre-paid voucher for a hotel in Bulgaria for the duration of the stay showing the reservation number for the hotel, the address of the hotel (town, street) and the telephone number |  |  |
| FOR SPORTS/CULTURAL EVENTS/CONFERENCES, etc. – invitation letter from the organizer and the state institution coordinating the event (e. g. Ministry of Sports, Ministry of Culture, Municipality, etc.) |  |  |

\* Holders of VALID multiple entry Schengen visas/residence permits and holders of VALID visas/residence permits for Switzerland/Liechtenstein DO NOT NEED a short term visa for Bulgaria. These holders may stay in Bulgaria visa free WITHIN the validity, allowed stay and number of entries of the above said visas/permits for up to 90 days within a 180-day period.

\* Holders of VALID visas and residence permits issued by Croatia, Cyprus and Romania DO NOT NEED a short term visa for Bulgaria. These holders may stay in Bulgaria visa free within the validity, allowed stay and number of entries of the above said visas/permits for up to 90 days within a 180-day period.

\* Family members of EU citizens shall submit **ONLY** proof of relation. This is not applicable to family members of Bulgarian citizens.

\* **The following categories of foreign citizens shall be exempted from visa application processing charge:**

- Children under the age of 12 (twelve);

- Family members of Bulgarian and EU citizens (proof of relation is required and a copy of the Bulgarian/EU citizen`s ID);

- Children and young adults going for sports/cultural/educational events, and their accompanying trainers/teachers under 25 years of age

\* Visa applications may not be submitted earlier than 6 months prior to the intended date of the trip!

\* Processing time: 15 calendar days